



उद्यमिता विकास संस्थान, उ०प्र०, लखनऊ

(सूक्ष्म, लघु, मध्यम उद्यम एवं निर्यात प्रोत्साहन विभाग, उ०प्र० शासन)

Institute of Entrepreneurship Development U.P., Lucknow

(MSME & Export Promotion, Govt. of U.P.)



EMPANELMENT OF CHARTERED ACCOUNTANT

Uttar Pradesh Government Society invites applications from experienced Chartered Accountants/CA Firms for handling Income Tax, GST matters, and finalization of Financial Statements.

Eligibility Criteria:

- Minimum 3 years' experience in handling and finalization of Financial Statements of Centre/State Government Training Societies and
- Must have finalized Financial Statements of a Society having an annual turnover of at least ₹50 Crore during each of the last 3 financial years and
- Must possess extensive experience in Income Tax Search & Seizure Cases and GST compliance, GST Cases, assessments, TDS and related matters.

Preference shall be given to Chartered Accountants/CA Firms having substantial previous experience in handling Income Tax, GST matters and finalizing Financial Statements of Institute of Entrepreneurship Development UP and other Similar Centre/State Government Training Institutes.

Interested Chartered Accountants/CA Firms may submit their updated signed CV along with Application Form and supporting eligibility documents within Seven days of publishing of this advertisement at iedup.director@gmail.com.

Shortlisted Candidates will be called for an Interview.

The Society reserves the right to accept or reject any application without assigning any reason.

Director

INSTITUTE OF ENTREPRENEURSHIP DEVELOPMENT UP, LUCKNOW

A-1&2, Industrial Area, Sarojini Nagar, Kanpur Road, Lucknow-226008

APPLICATION FORM FOR EMPANELMENT OF CHARTERED ACCOUNTANT

S. No.	Particulars	Details
1	Name of Chartered Accountant / CA Firm	
2	Firm Registration Number (FRN)	
3	ICAI Membership Number	
4	Constitution of Firm (Proprietor/Partner)	
5	Registered Office Address	
6	Contact Number	
7	Email ID	
8	PAN	
9	Date of Establishment of Firm	

S. No.	Eligibility / Experience Details	Details
1	Experience in finalization of Financial Statements of Central and State Government Societies	
2	Details of Central and State Government Societies handled having turnover of Rs 50 Crore or more during each last 3 financial years	
3	Experience in Income Tax Search & Seizure Cases of Central and State Government Societies.	
4	Experience in GST Compliance, GST Cases, Assessments, TDS and related matters of Central and State Government Societies.	
5	Other relevant assignments handled	

DECLARATION

I/We hereby declare that the information furnished above is true and correct. I/We fulfill the eligibility criteria mentioned in the empanelment notice and agree to provide professional services as required by the Institute.

Place:	
Date:	
Signature of Chartered Accountant / Authorized Signatory:	
Name & Designation:	
Firm Seal:	

ENCLOSURES

- Copy of ICAI Membership Certificate
- Firm Registration Certificate
- PAN & GST Certificate
- Experience Certificates / Work Orders
- Other supporting documents

Evaluation Criteria for Empanelment of Chartered Accountant (Total Marks: 100)

S. No.	Evaluation Criteria	Marking Criteria	Maximum Marks
1	Experience in Finalization of Financial Statements of Central & State Government Societies	1 Years = 5, 2 Years = 10, Above 3 Years = 20	20
2	Experience of handling Central/State Government Societies having Turnover of ₹50 Crore or more (during last 3 FYs)	1 Years = 10, 2 Years = 20, Above 3 Years = 30	30
3	Experience in Income Tax Search & Seizure Cases of Government Societies	1 Case = 10	10
4	Experience in GST Compliance, GST Assessments, GST Litigation, TDS & Related Matters of Government Societies	1 Year Experience = 5, 2 Years Experience = 10, 3 Years Experience = 20	20
5	Other Relevant Assignments (Internal Audit, Statutory Audit, Concurrent Audit, Project Audit, etc.)	Based on relevance and complexity of assignments	5
6	Presentation of Documents & Compliance with Application Requirements	Major Deficiencies = 5, Minor Deficiencies = 10, Complete & Proper Documents, Presentation = 15	15
	Total		100

Suggested Qualifying Marks

Category	Marks Obtained
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Minimum Qualifying Marks	85 – 100
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